

APPENDIX - III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION		
In accordance with School Safety Policy,2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)		
PART - A		
(This part is to be filled -up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)		
GENERAL INFORMATION		
1	Affiliation Number allotted by CBSE to the school:	2430102
2	Name of the School as per affiliation letter of CBSE:	SATISH CHANDRA MEMORIAL SCHOOL
	Address of the School:	PUMLIA(CHOWRASTA), P.O.CHAKDAHA, DIST.NADIA, PIN 741222
4	Standard /level/class up to which the school is running:	10 + 2
5	Is the name and address of school in CBSE affiliation letter and State NOC/ Recognition /U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	19101617605
7	Name and address of the Trust /Society/Company(under section -8) running the School as on date	SATISH CHANDRA MEMORIAL TRUST & PUMLIA(CHOWRASTA), P.O.CHAKDAHA, DIST.NADIA, PIN 741222
8	Is the Trust /Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Indian Trust Act & W.B. Registration Act. No. IV 57 of 2003
9	Purpose of present application:	Extension of Provisional Affiliation with C.B.S.E.
10	Location of school	PUMLIA(CHOWRASTA), P.O.CHAKDAHA, DIST.NADIA, PIN 741222

Signature
28.01.19

(Signature of Principal)

Principal

Satish Chandra Memorial School
Pumlia (Chowrasta), Chakdaha
Nadia

Signature
20/01/19

(Signature of D.E.O./

First /Second/Third Secretary (Education))

District Inspector of Schools
Secondary Education, Nadia

APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class - 1 to 8th	Applied for.
11	Number of Recognition Certificate from Class -1 to 8th and date of issue:	D.S.E/1482/19
12	Is the School affiliated to any other board besides CBSE for Class -X or XII Examinations?	NO
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a pucca Boundary Wall?	Yes
14	Are both the School and the play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
15	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	8093
16	The land is in the possession of the school/ Trust /Society /Company legally by way of:	Trust
17	Name of the Owner / Lessee of the land in respect of point-15 above:	SATISH CHANDRA MEMORIAL TRUST
18	In case the land is in the possession of the society/school by way of lease as per State Government norms , the period of the lease:	Thirty years
19	Is any public road, canal or through-fare , HT line etc. passing through the land in respect point -14 above?	No
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
20(a)	If yes the date of last inspection:	15/01/2019
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
21(a)	If yes the date of last inspection:	25/07/2017
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
22(a)	If yes the date of last inspection:	24/07/2018
INFORMATION REGARDING THE STAFF		

(Signature of Principal)

Principal
Satish Chandra Memorial School
Pumlia (Chowrasta), Chakdaha
Nadia

(Signature of D.E.O./

First /Second/Third Secretary (Education))

District Inspector of Schools
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23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate government?	Yes
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
25	Is the Salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	ECS (SBI, Chakdaha Branch,)
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes


PART-B

part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No.....Date of Issuance.....30/01/2019.....

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for extension/up gradation of affiliation?

YES



 Signature
 (Name and Stamp of Issuing DEO)
**DISTRICT EDUCATION OFFICER/NAME OF DISTRICT
 FIRST/SECOND /THIRD SECRETARY(EDUCATION)/NAME OF EMBASSY**

Counter Signature

 (Name Designation and Stamp)
**DISTRICT COLLECTOR/DEPUTY COMMISSIONER
 (or his authorised representative*)
 NAME OF DISTRICT
 DEPUTY CHIEF OF MISSION/EMBASSADOR/NAME OF EMBASSY
 (*Not below the rank of a Group-A Gazetted Officer)**


 (Signature of Principal)

Principal
 Satish Chandra Memorial School
 Pumlia (Chowrasta), Chakdaha
 Nadia

(Signature of D.E.O./
 First /Second/Third Secretary (Education))

 District Inspector of Schools
 Secondary Education, Nadia