

EDITING, REORDERING, GAP FILLING

IN ENGLISH GRAMMAR



Editing is a process that involves revising the content, organization, grammar, and presentation of a piece of writing. The purpose of editing is to ensure that your ideas are presented to your reader as clearly as possible. Proofreading focuses on checking for accuracy in smaller details of your work.

It involves the logical arrangement of some given words or sentences to form a correct sentence or a paragraph.

Gap-filling is a practice exercise focused on selecting the best suitable words to complete a phrase or a sentence.

The Egyptian civilization were the first for make paper from Papyrus. The Papyrus material were a thick paper witch was used to write on during ancient times. Previously, this plants grew abundantly over the Nile Delta. The papyrus was also use to make hats, reed mats, etc.

The Egyptian civilization **was** the first **to** make paper from Papyrus. The Papyrus material **was** a thick paper **which** was used to write on during ancient times. Previously, **these** plants grew abundantly **across** the Nile Delta. The papyrus was also **used** to make hats, reed mats, etc.

From the given options, fill in the blanks by choosing the right word from the list given.

(who, have taken, are living, ensure, who, belong, maintain, quite, lives)

Even though we ____ in the 21st century, there are many people ____ still don't have any homes. These people have no proper jobs and, as a result, find it difficult to ____ their livelihoods. The children who ____ to these families are often ____ and are deprived of the facility to go to school. There are ____ a few NGOs that are working hard to make the ____ of these people a bit simpler. Many educated youths ____ up the responsibility to teach these children and even get them admitted to local schools run by the government. It is our responsibility to help these people and ____ that they can lead a good life too. After all, if we do not help our fellow beings, ____ will?

Even though we **are living** in the 21st century, there are many people **who** still don't have any homes. These people have no proper jobs and, as a result, find it difficult to **maintain** their livelihoods. The children who **belong** to these families are often malnourished and are deprived of the facility to go to school. There are **quite** a few NGOs that are working hard to make the **lives** of these people a bit simpler. Many educated youths **have taken** up the responsibility to teach these children and even get them admitted to local schools run by the government. It is our responsibility to help these people and **ensure** that they can lead a good life too. After all, if we do not help our fellow beings, **who** will?

Read the following sentences and fill up the gaps from the given options.

- 1.Yusuf ____ Betty have been best friends since childhood. (and/are)
- 2.Mr. Tony Stark ____ better known as Iron Man. (are/is)
- 3.Keep the book ____ the table. (on/above)
- 4.Please distribute the chocolates ____ the children. (among/between)
- 5.Mr. Harvey ____ the table and had it set up. (made/make)

- 1.Yusuf **and** Betty have been best friends since childhood. (and/are)
- 2.Mr. Tony Stark **is** better known as Iron Man. (are/is)
- 3.Keep the book **on** the table. (on/above)
- 4.Please distribute the chocolates **among** the children. (among/between)
- 5.Mr. Harvey **made** the table and had it set up. (made/make)

Examples

1. trees/industry/on/the/is/oil/reliant

The oil industry is reliant on trees.

2. acquire/do/kind/we/what/of/woods/goods/the/from

What kind of goods do we acquire from the woods?

3. by/were/farmers/the/exploited/Indian/English/the

The Indian farmers were exploited by the English.

4. exorbitant/farmers/taxes/poor/pay/were/to/forced/the

The poor farmers were forced to pay exorbitant taxes.

5. a/ strong/ has/ animal/ affinity/ he /with

He has a strong affinity with animals.

6. advocated/ release/ birds/ he/ caged/ the/ for/ of

He advocated for the release of caged birds.

